

Meeting Minutes

November 18,, 2015

10:30 A.M.

Meeting Called by: Michelle Wimbish, Council Chair, (DCCS)

Type of Meeting: Business

Secretary: Michelle Wilson (ADE) – in Tamara Dean’s absence

Attendees: John-Bauer Graham, Chair (ACHE)

Becky Goodson (ASA)

Bryce Thornton (APLS)

Donna Daniel (ASA)

Gina Frady (ASA)

Kelly Ann Griffith (ACCS)

Janice Franklin (ACHE)

Melvin Davis (ACHE)

Michelle Wilson (ALSDE)

Michelle Wimbish (ACCS)

Nancy Pack (APLS)

Ron Leonard (ACHE)

AGENDA TOPICS

Call to order 10:38 am Michelle Wimbish

Welcome and Introductions: Michelle Wimbish/Council

Michelle Wimbish welcomed the Council.

Michelle Wilson asked if any progress had been made in receiving information on the two Department of Education (ADE) agency appointments. Michelle Wimbish reported hearing from Earline Patton, and reported that she will address the concern with Dr. Bice.

REVIEW OF MINUTES

Motion made and seconded to approve the September minutes.

Motion made and seconded to approve the October minutes (one correction made prior to today’s meeting – Wimbish and Wilson were interchanged.)

The Council discussed the need for all of the minutes to be scanned and posted online. Michelle Wimbish suggested that we digitize all notes and minutes from this point forward. Tamara Dean will be asked to send to Gina Frady all minutes from FY2015 and FY2016, so that posting online is possible.

Ron Leonard suggested that Alabama Mosaic may provide space to store old minutes. Kelly Ann Griffith volunteered to scan in everything that needs to be digitized. Ron offered more assistance from a contact of his, whom he will reach out to.

BUDGET REPORT

A treasurer's report was submitted. Michele Wimbish contacted ALSDE requesting reports on the Council budget including expenditures.

UNFINISHED BUSINESS

A discussion was held requesting a 3% increase in our budget for FY2016. Michelle Wimbish will submit this on November 1, 2015.

Further discussion resulted in the Council's decision to make a request for a 5% increase. Michelle Wimbish suggested that although more funding would be beneficiary, the Council cannot generate revenue.

The Career Library database has been dropped by the Council due to funding. Nancy Pike reported receiving a few emails requesting that the database be included.

ADVOCACY

The Council agreed that a united message is needed. Michelle Wimbish requested that John Bauer Graham create a central focus message for all agencies.

The current mouse pads state that our theme is "Connecting You to a World of Knowledge." Discussion was held regarding changing the theme. Nancy Pack made a motion that Michelle Wimbish appoint a publicity committee to move forward with redesigning the mouse pad and other publicity materials. Bryce Thornton seconded and volunteered for the publicity committee. The Council voted to pursue the establishment of the publicity committee. Bryce volunteered to make sure that the message would be customized for each agency.

ACCOUNTING

Ron Leonard reported that ALSDE has implemented a new accounting system which has resulted in delays in ordering, and paying vendors for databases.

COMMITTEE UPDATES

Discussion was held regarding updating and revise the standing committees. Gina reported that according to the By-Laws the committees can be amended if presented to the Council in writing fifteen days before a vote is taken at a regular meeting.

Discussion followed on the issue of what comprises a "quorum" for the Council. It was determined that a quorum is one person from each agency represented, and a majority – so eight members must be present.

Council members volunteered to serve on committees as follows:

Publicity: Bryce (chair), John Bauer Graham, Donna Daniel

Database Review/Selection: Michelle Wilson (chair)

Licensing: Ron Leonard (chair – non-voting member), Michelle Wimbish (co-chair),
Melvin Davis

Michelle Wimbish requested that the Standards and Licensing Committee be consolidated with Licensing. A motion was made and seconded, and accepted to consolidate these two committees.

Legislative: Ron Leonard
AVL Training: Kelly Griffith
Nominating: Will not be established until Spring, 2016
Strategic Vision: Should be included with Publicity
Budget: Melvin Davis (chair), Michelle Wimbish, Ron Leonard (non-voting member)
Training: Becky Goodson, Kelly Griffith, Gina Frady, Michelle Wilson
Website: Gina Frady, John Bauer Graham, Janice Franklin

NEW BUSINESS

A discussion was held concerning scheduling a work day. Most agreed that it would be necessary only if committees are in need of that.

Discussion was held regarding evaluating the present databases. Michelle Wilson requested that Ron Leonard and Gina Frady prepare a document indicating any database overlaps. Michelle Wimbish requested pricing on each database from Ron Leonard. Michelle Wilson requested data on usage for each school district. Michelle Wimbish requested from Gina Frady usage stats to align with each legislators' area.

There was some discussion regarding discovery services and federated searches.

Ron Leonard recommended bringing back the "I Love the AVL" campaign.

ADJOURNMENT

The next meeting will be held on January 20th at the Center for Commerce. Each month a new parking code will be sent to every Council member.

The meeting was adjourned at 12:15 pm.

Submitted by: Tamara Dean